



Selsey Medical Practice up to 8 session salaried GP

About Us:

We are a friendly and supportive training practice looking for a salaried GP.

We have 12,500 patient practice with 6 partners and 4 salaried GP's.

Selsey is a seaside town approximately 8 miles south of the historic cathedral city of Chichester. We can offer a flexible approach to working to enable you to make the most of what this beautiful area of West Sussex has to offer.

Close to Chichester Harbour and Marina, we have easy access to the South Downs and excellent transport networks along the south coast and north towards London and the Midlands.

We are a friendly, supportive practice with an experienced nursing team and a senior nurse responsible for home visiting. We have a great team spirit at Selsey and meet daily for an informal, professional catch-up over coffee. Additionally, during the pandemic, we have three morning briefings a week to optimise communications.

The practice has 2 trainers and is a KSS Deanery training practice; we also take Brighton and Sussex Medical School medical students.

We are part of Chichester Alliance of Medical Practices Primary Care Network which has 87,000 patients. The PCN employs a number of additional roles including pharmacists, pharmacy technicians, social prescribers, a complex care coordinator and first contact physiotherapists. The PCN continues to expand its workforce to support general practice.

We use TPP Systmone clinical system.

We are looking for an enthusiastic team player with a love of general practice to join our expanding team of experienced staff in our purpose built medical centre. There may be the potential for a future partnership opportunity for the right person.

Enquiries and applications (CV and covering letter) to:
Nicola Collins, Practice Manager nicola.collins6@nhs.net

Informal visits are welcome, for practice information please visit our website:
www.selseymedicalpractice.co.uk

Salaried GP Job Description & Person Specification

Job Title	Salaried GP
Accountable to	The Partners
Hours per week	Up to 8 sessions per week
Salary	£10k per session per annum

Job Summary

The successful candidate will be a GP member of the clinical team delivering a wide range of primary care services, ensuring the highest standards of care for all registered and temporary patients.

Primary Responsibilities

Job summary:

Clinical responsibilities:

- The post-holder will undertake the normal duties and responsibilities associated with a GP working within primary care.
- In accordance with the practice timetable, as agreed, the post-holder will provide services using face to face, telephone and video consultations
- Managing administrative tasks, dealing with queries, paperwork and correspondence in a timely fashion.
- Visiting patients at home when clinically indicated.
- Recording clear and contemporaneous consultation notes to agreed standards.
- Collecting data for audit purposes when requested.
- Prescribing in accordance with the practice prescribing formulary (or generically) whenever this is clinically appropriate.
- Supervising GP trainees and non-medical clinical staff when needed.

General Responsibilities for all staff

The responsibilities and duties listed above are not exhaustive and may alter from time to time depending on organisational development.

CONFIDENTIALITY

In the performance of the duties outlined in this job description, the post-holder may have access to confidential information relating to patients and their carers, practice staff and other healthcare workers; They may also have access to information relating to the practice as a business organisation; all such information from any source is to be considered strictly confidential; Information relating to patients, carers, colleagues and other healthcare workers or the business of the practice may only be divulged to authorised persons in accordance with the practice policies and procedures relating to confidentiality and the protection of personal and sensitive data.

EQUALITY AND DIVERSITY

The post-holder will support the equality, diversity and rights of patients, carers and colleagues, acting in a way that recognises the importance of people's rights, interpreting them in a way that is consistent with practice procedures and policies and current legislation.

QUALITY

The post-holder will strive to maintain quality within the practice in all aspects of their work, complying with all legal and statutory regulations.

Person Specification – Salaried GP

Area	Essential	Desirable	Assessed By
Qualifications & Training	<ul style="list-style-type: none"> • GP with CCT, eligible to practice in the UK with GMC registration & Medical Performers List registration. • Evidence of annual appraisal and revalidation (when appropriate). • Evidence of continued professional development. • Enhanced Disclosure & Barring Service check. 	<ul style="list-style-type: none"> • MRCGP. • An interest in developing additional skills e.g. insertion of contraception implants, IUDs; dermatology Services. 	CV
Experience & Skills	<ul style="list-style-type: none"> • Excellent communication skills (verbal and written) and interpersonal skills. • Good time management – being able to prioritise work and work under pressure. • Organised and efficient in record keeping and completion of paperwork. • Clinical Governance. • Work with the Partners and practice team towards the delivery of QOF targets and other practice objectives/targets. • Organised and efficient in record keeping and completion of paperwork. 	<ul style="list-style-type: none"> • Experience of TPP SystmOne. • Experience of AccuRx. • Experience of digital prescribing. • Adaptability to change. • Interest in service quality improvement and Practice development. • Experience or willingness to supervise GP Trainees in their daily surgeries. • Reflective approach to continuing professional development. • Willingness to contribute to audit and learning events. 	CV & interview

Qualities & Abilities	<ul style="list-style-type: none"> • Collaborative team working style • Ability to develop and maintain effective working relationships with multidisciplinary and multi-agency teams. • Ability to work flexibly. • Ability to work within the changing structures of the NHS and work to the requirements of other regulatory bodies. • Honest, good humoured and ability to display integrity at all times. 		CV & interview
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Other	<ul style="list-style-type: none"> • Awareness of importance of local and national guidelines. • Commitment to delivering a high standard of patient centred care. • Ability to empower patients and promote self-care but also act as patient advocate when needed. • UK driving licence and car owner. • UK work permit (if required). • MPS/MDU/MDDUS membership. 		CV & interview
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