

## **Selsey Medical Practice PG Meeting**

**Virtual Meeting via Teams held on Monday 8<sup>th</sup> February 2021 @ 11.00am**

### **MINUTES**

**Attendees** – Nicola Collins (SMP), Bob Arnold, David Boyt, Rosemary Cook, Lilian Livingstone, Sarah Rose (SMP), Barbara Shepherd, Jay Dinnick, Dexter Williams, Mike Nicholls, Liz Farrell, Nathan Rose + brief visit from Dr Jameson (SMP)

#### **1) Apologies**

Gwyn Cope

#### **2) Minutes meeting held on 23<sup>rd</sup> November 2020**

- a. Minutes agreed

#### **3) Update on agreed actions**

- a. PG – ongoing
- b. Referrals Advice Leaflet – on website
- c. PG Recruitment – PG numbers now sufficient
- d. Medication - ongoing
- e. W.Sx PPG 3.12.20 – feedback circulated with minutes
- f. Future Events – on agenda
- g. Friends - ongoing
- h. Staff Abuse – discussed
- i. Glossary of Acronyms – circulated

#### **4) Vaccination Updates**

Post session on 6.2.21 1<sup>st</sup> dose given to 94% over 80; now vaccinating over 70s and vulnerable. 1000 left to do in these cohorts. Well ahead of all other ChAMP and ahead of schedule. At present not allowed to go out of targeted cohorts. Not able to choose vaccine brand.

#### **5) Other Practice Updates and Developments**

- a) New receptionist commenced 8.2.21 and another to start shortly. Existing receptionists to undertake other duties. Care homes co-ordinator appointed. First contact physiotherapist commencing 11.2.21 in Selsey for one day per week – able to refer from all sources. Medication and social prescriber posts already in place.
- b) New phone system more efficient with smaller queues.
- c) NHS111 – surgery have to provide 24 appointments per day to ease pressure on system.
- d) Staff abuse – initial volume centred around Covid subsided. Problems caused by letter sent by NHS England erroneously telling patients to contact surgery for vaccination. More warning letters sent out last year to abusive patients – two patients removed from surgery list.

#### **6) ChAMP/PRB/CG**

W.Sx PPG meeting 3.12.20 reported – notes distributed with minutes.

**7) Patient Survey**

700 responses from 2019. As PG unable to be in surgery this year, discussed online survey via website plus hard copies to distribute to care shop and local supermarkets. 2019 survey to be e-mailed to PG for comments and then 2021 content to be agreed.

**8) Future Events**

Nuffield only running on-line seminars for professionals at present. Possibility of holding one on-line for non-professionals to be investigated.

**AOB**

- a) Fund raising events proposed - surgery open days; to investigate family day at Bunn Leisure.
- b) Improving information and surgery update dissemination discussed – to investigate creating Facebook page without ability to reply.
- c) Item from AGM minutes 16.12.20 questioned. New Covid system for entry to surgery – buzz for Reception, will be given pager, patient to wait in car, when clinician ready he/she will ring pager, patient to then wait at surgery entrance whilst temperature taken, then admitted to surgery – pager will be taken and disinfected.
- d) Terms of Reference – agreed to remove maximum number allowed on PG.

**9) Date of Next Meeting**

Monday 19<sup>th</sup> April 2021 at 11 am.

There being no other business the meeting closed at 12.05pm.