

Selsey Medical Practice PG Meeting
Monday 3rd February 2025 @ 4.30pm in the Library at Selsey Medical Practice
MINUTES

Attendees – Ali Archer (AA), Mike Nicholls (MN), Barbara Shepherd (BS), Sue Watson (SW), Nathan Rose (NR), Jess Stevens (JS)(SMP), Nicola Collins (NC)(SMP).

1) Apologies

Noel Long (NL), Shelley Gorys (SG), Lilian Livingstone (LL).

2) a) Minutes of the Meeting held on 25th November 2024

Agreed

b) Matters Arising

None.

Meeting planned for 6.1.25 cancelled because of illness.

3) Update on Agreed Actions

- a. Q & A on PG Facebook page working well – completed.
- b. DNAs – stats displayed in surgery. No significant improvement despite test reminders – to try letters & frequent non-attenders to be reviewed. Remain on Action Log.
- c. Seminar – Caraway Care Home to host free Men's Health seminar. Venue for younger age group still to be contacted. Later Life Planning to be discussed.
- d. Christmas Meal booked for 22.2.25 – completed.

4) Practice Updates and Developments

Report distributed to PG post meeting

- i) Total triage model to go live on 4.3.25.
- ii) Missed appointments – numbers increased in some areas: to relaunch DNA policy.
- iii) Still looking to recruit new GP & one potential candidate to start soon.
Recruitment of diabetic nurse ongoing.
- iv) December Friends & Family test – very good 77.6%, good 17.1%, average 3.3%, poor 2%.
- v) 4 formal complaints since last meeting & learning points identified and rectified.
- vi) Collective action – SMP working to safe capacity numbers. Collective letter from W.Sx practices sent to ICB outlining future action. SMP currently reviewing blood tests.
- vii) December data – GP/HCA/Blood tests DNA up & Nurse/Paramedic/Physio DNA down.
- viii) Flu vaccines to be offered until 31.3.25. RSV, pneumonia & shingles (one off vaccinations) offered throughout year. Winter Covid vaccinations finished 31.1.25 & Spring booster to commence in April.
- ix) Mask wearing now ended unless patients have respiratory condition.

5) Report from External Meetings

Distributed resumes on W.Sx PPGs 22.1.25 & Sx ICB 1.2.25 10 year plan.

- a) Discussed increasing use of AI.
- b) Pharmacy First – documentation on 7 conditions Pharmacy can treat & age limits to be added to PG Facebook page.
- c) Social/financial/deprivation/inequality – meaning questioned and how ICB intend to address.

6) Community Forum Report (Care Shop)

Report distributed.

7) Rota

To wait to see if required after commencement of new triage system.

8) Any Other Business

- i) AA passed email to NC/JS re PPGs sharing weekly updates.
- ii) AA said right hand reception had poster informing appointments to be made after 10 am- to be removed.
- iii) AA informed PG Council meeting to be held Wednesday re toilet refurbishment in car park.
- iv) MN informed PG new buddy group opening at Selsey Centre on 10.3.25 Monday – Friday 10.00am – 3.00pm for partial dementia/loneliness. £12 per day to include lunch – reduction for pension credit clients.
- v) BS proposed Pam Porter join PG committee – all agreed. BS to send terms of reference & confidentiality agreement – to obtain agreement to share email.

9) Date of Next Committee Meeting

Monday 31st March 2025 at 4.30 pm.

There being no other business, the meeting closed at 5.37 pm