

Selsey Medical Practice PPG

Annual General Meeting

Tuesday 24th April 2018 @ 1.30pm in Library of SMC

MINUTES

Attendees: Bob Arnold (Chairman), Nicola Collins (SMP), Sarah Rose (SMP), Gwyn Cope, Rosemary Sparrow, Vicky Cockram, Barbara Shepherd, David Boyt, Lilian Livingstone, Anthony Wibberley.

Apologies: Allison Turner (SMP), Dr Rachel Jameson (SMP)

1) Welcome

The Chairman welcomed attendees , none of whom were new to the group

2) Annual Review

Nicola Collins thanked the group for the work during the previous year; there had been no events during the previous year. 350 from last year's survey down to developing and collating – form to be revised for this year. The patient leaflet is being revamped. The waiting room has been rearranged and the notice boards have been de-cluttered. Pictures for the walls were being investigated. Rosemary Sparrow and Gwyn Cope were representing SMP at the wider group of 8 practices, ensuring local input. No information is being shared between groups at present.

3) Appointment of Officers

Chairman – Bob Arnold was proposed by Gwyn Cope and voted in unanimously
Secretary – Barbara Shepherd was proposed by Bob Arnold and voted in unanimously

4) Proposal to change the name of the Group to “Patient Group”

Change accepted unanimously. Terms of reference and quorum to be amended and circulated.

5) Any Other Business

None

Meeting closed at 1.45pm